

Neighborhood Engagement Director

Overview: Atlanta Habitat for Humanity (AHFH), a nonprofit affordable homeownership affiliate of Habitat for Humanity International, partners with families and neighborhood residents to build homes and revitalize communities. Our service area includes the city of Atlanta and the cities and neighborhoods of South Fulton. We are creating a Housing and Neighborhood Engagement department and are seeking a candidate to join this team.

Position Summary: The Neighborhood Engagement Director is responsible for expanding and maintaining community relationships, designing and overseeing implementation of programs focused on neighborhood revitalization and improved quality of life, securing financial and volunteer resources to achieve neighborhood goals, and ensuring that outreach efforts are targeted towards specific communities and coordinated among appropriate Atlanta Habitat's departments. The Neighborhood Engagement Director also conducts evaluations to measure Atlanta Habitat's impact on neighborhoods. This position reports to the Vice President of Housing and Neighborhood Engagement.

Key Responsibilities: Oversee neighborhood engagement efforts that focus on improving the quality of life for residents of targeted neighborhood and in alignment with Atlanta Habitat's strategic plan.

- Represent AHFH to individuals and groups in as part of a comprehensive outreach strategy
 - Increase constituent support and track progress that aligns with strategic plan
 - Connect to civic and neighborhood leaders in targeted areas where Atlanta Habitat is building or plans to build
 - Develop relationships with residents, businesses, civic leaders, neighborhood associations and elected officials in the city of Atlanta, and the cities and neighborhoods of South Fulton
- Participate in Long-term planning around neighborhood transformation and stabilization efforts
 - Create and implement annual neighborhood engagement work plan with goals and specific strategies
 - Understand Neighborhood Revitalization(NR) tools and approach and develop a work plan for AHFH to meet objectives
 - Present and train internal staff on NR Affiliate tools and develop strategies to integrate into Atlanta Habitat's operations
- Support AHFH's mission and strategic plan activities
 - Support new and existing programs that deliver housing Atlanta Habitat programs to targeted neighborhood and partner organizations' neighborhoods
 - Work with Development team to identify sponsors, grants and to recruit volunteers to expand capacity of engagement efforts in targeted neighborhoods
 - Work with Atlanta Habitat's internal teams to increase the applicant pool for Atlanta Habitat programs in targeted neighborhoods
 - Implement newly designed programs that meet strategic plan annual goals

Qualified candidates must meet all of the following requirements:

Education and Experience

- B.A. or B.S. from an accredited college or university, major in a related field, and a minimum of seven years of experience in housing and community engagement, or
- Master's Degree from an accredited college or university, in a related field, and a minimum of five years housing and community engagement.

Knowledge, Skills and Abilities

- Able to lead, develop and implement Atlanta Habitat Neighborhood Revitalization Strategies
- Good communication and presentation skills with the ability to write professional documents and speak to groups of various sizes
- Knowledge of housing policy, affordable housing, neighborhood redevelopment, land use and planning
- Strong ability to work in a multi-tasking environment, handle changes in priorities and to interact with a variety of people
- Effective leadership, team building, and customer service skills
- Highly organized, self-motivated, able to work independently as well as collaboratively, and has strong interpersonal, communication, and diplomacy skills
- Strong computer skills; demonstrated proficiency in Microsoft Office Suite™ programs and other software programs

This position is classified full-time exempt. Some evening and weekend work is required. Frequent driving around the City of Atlanta and South Fulton County is required - candidates must have a reliable vehicle and a valid drivers' license. A full benefits package is offered including employer subsidized health insurance, paid time off (PTO), employee gym access, and a retirement savings plan with employer matching.

How to Apply: To apply for this job, please follow the link [here](http://www.atlantahabitat.org/career-opportunities) or visit this posting on our website <http://www.atlantahabitat.org/career-opportunities> . Please no walk-ins, phone calls or faxes. **Only candidates meeting all position requirements will be considered.** More information about Atlanta Habitat for Humanity may be found on our website www.atlantahabitat.org. Applications will be accepted until Friday, September 8, 2017, or until the position is filled.

Atlanta Habitat is a Drug-Free Workplace. This position is subject to a criminal background and credit check, periodic DMV checks for driving record and valid driver's license, and drug and alcohol testing. We reserve the right to make employment contingent upon successful completion of all checks and testing.

Equal Opportunity Employment Policy: *Atlanta Habitat is dedicated to a policy of equal opportunity. We will give fair and equal treatment to all employees and applicants for employment. It is the policy of Atlanta Habitat to prohibit discrimination or harassment of any type and to afford equal employment opportunities to employees and applicants, without regard to race, color, gender identity, family medical history or genetic information, religion, sex, disability, familial status, pregnancy, national origin, marital status, age, sexual orientation, past or present military status, receipt of public assistance, or any other characteristic protected by law. This policy applies to all employment practices and personnel actions, including compensation, recruitment, training, working conditions, and opportunities for advancement.*